



The Whitby Secondary Partnership EXTRA-ORDINARY FULL GOVERNING BODY MEETING		
Minutes of the meeting held on 20 <sup>th</sup> June 2023, 4pm at Whitby Sixth Form		
Members Present	Jamie Henshaw (JH) Su Crossland (SC) Christina Zanelli (CZ) Mark Taylor (MC) Andy Mitchell (AM) Dave Rae (DR) Meriel Malone (MM) Richard Fluin (RF)	Executive Headteacher WSP Co-opted Governor & Co-Chair Parent Governor & Co-Chair Co-opted Governor Co-opted Governor Staff Governor Parent Governor Co-opted Governor
Apologies from Members	Apologies were submitted by Mr Crosby. The reasons given were accepted by the Governors.	
Absent with no apologies	Apologies had not been received from Mrs Mortimer.	
In attendance		
Name of Clerk	Dominika Jureczko	
SCHOOL VISION and VALUES	It is important to ensure that all decisions that are made are in line with the school's vision and strategic direction.	
CORE FUNCTIONS OF GOVERNANCE	<ul style="list-style-type: none"> <li>• Ensuring clarity of vision, ethos and strategic direction.</li> <li>• Holding executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff.</li> <li>• Overseeing the financial performance of the organisation and making sure its money is well spent.</li> </ul>	

Item		Record Actions (who and by when)
FGB22-23(6)1	<b><u>WELCOME</u></b> The Chair welcomed all parties to the meeting and led introductions.	
FGB22-23(6)2	<b><u>APOLOGIES FOR ABSENCE</u></b> Apologies had been received from Mr Crosby. The absence was given consent. Chairs to contact Mrs Mortimer regarding her attendance.	CZ, SC

FGB22-23(463)	<p><b><u>DECLARATION OF INTERESTS AND REMINDER OF GOVERNOR PROTOCOL</u></b></p> <p>The governors were reminded of the protocol and there were no declarations made.</p>	
FGB22-23(6)4	<p><b><u>CONFIDENTIALITY</u></b></p> <p>Part of item FGB22-23(6)5 was declared as confidential.</p>	
FGB22-23(6)5	<p><b><u>RESPONSE TO EXECUTIVE DECISION</u></b></p> <p>Mrs Crossland had attended a meeting of LA’s Executive Committee. She reported that there was some vocal opposition; however, the vote was unanimously in favour of amalgamation of schools.</p> <p>Mrs Crossland gave an overview of the meeting.</p> <p><b>Question:</b> A governor enquired whether Mrs Newbold was present.  <b>Answer:</b> Mrs Crossland confirmed that she was, and she answered a question whether the public meeting was advertised.</p> <p><b>Question:</b> A governor enquired whether the Federation received any more Freedom of Information requests.  <b>Answer:</b> The Executive Headteacher confirmed that two more Freedom of Information requests were received.</p> <p>It was noted that notice from the LA would be issued within 2 days.</p> <p>Governors discussed the next steps.  Executive Headteacher would draft a letter to staff which would outline the current position and how the consultation will work for restructure.</p> <p>Governors will explore academisation.</p> <p>The Executive Headteacher will meet with staff on 3<sup>rd</sup> July to discuss restructure in more detail and take feedback on board. After the meeting a letter will be sent to parents and parent meetings will be organised.</p> <p>The draft letter will be shared with governors and the LA before it is sent out.</p> <p><i>Confidential discussion.</i></p> <p>Governors discussed academisation process as next steps after transition and restructure. They stressed the importance of finding a Multi-Academy Trust whose ethos aligns with that of the Federation.</p> <p><b>Question:</b> A governor enquired how amalgamation tied in with academisation.  <b>Answer:</b> The governors were told that until the schools’ financial situation was addressed academisation was not possible.</p>	

	<p>Governors discussed the importance of choosing the right MAT (Multi-Academy Trust).</p> <p><i>Confidential discussion.</i></p> <p><b>Question:</b> A governor enquired whether there was a proposed senior staff structure.</p> <p><b>Answer:</b> This was not the case at this time. During the meeting with HR and unions, the unions were very keen to release the new structure before summer holidays.</p> <p><b>Governors requested that Executive Headteacher presents the draft staffing structure at the next Governing Body meeting. Clerk to add on agenda.</b></p> <p><b>Resolved:</b> that next meeting governors approve new staffing structure and appoint the selection panel.</p> <p>Governors discussed general time commitment required of selection panel members. It was concluded that the Governing Body has the capacity to complete the process.</p> <p><i>Confidential discussion.</i></p> <p><b>Executive Headteacher to circulate the vision document ahead of time so the governors can send in questions.</b></p> <p><b>Question:</b> A governor enquired when's Ofsted inspection was due.</p> <p><b>Answer:</b> Executive Headteacher did not know; however, it was imminent.</p>	<p>JH</p> <p>DJ</p> <p>JH</p>
FGB22-23(6)6	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p>There was none.</p>	
FGB22-23(6)7	<p><b><u>DATE AND TIME OF NEXT MEETING</u></b></p> <p>Tuesday, 11<sup>th</sup> July 2023 at 4:00 pm.</p>	

The meeting was closed on 6:02 pm.

#### ACTION LOG

Item	Action	Person	Date
FGB22-23(6)2	Chairs to contact Mrs Mortimer regarding her attendance.	CZ, SC	
22-23(6)5	Executive Headteacher to present the draft staffing structure at the next Governing Body meeting.	JH	
22-23(6)5	Clerk to add draft structure on agenda.	DJ	
22-23(6)5	Executive Headteacher to circulate the vision document ahead of time so the governors can send in questions.	JH	