



The Whitby Secondary Partnership FULL GOVERNING BODY MEETING		
Minutes of the meeting held on 11 th July 2023, 4pm at Whitby Sixth Form		
Members Present	Jamie Henshaw (JH) Su Crossland (SC) Christina Zanelli (CZ) Mark Taylor (MC) Andy Mitchell (AM) Dave Rae (DR) Meriel Malone (MM) Richard Fluin (RF) Jane Mortimer (JM)	Executive Headteacher WSP Co-opted Governor & Co-Chair Parent Governor & Co-Chair Co-opted Governor Co-opted Governor Staff Governor Parent Governor Co-opted Governor Co-opted Governor
Apologies from Members	Apologies were submitted by Mr Crosby. The reasons given were accepted by the Governors.	
Absent with no apologies	Apologies had not been received from Mrs Mortimer.	
In attendance		
Name of Clerk	Dominika Jureczko - apologies	
SCHOOL VISION and VALUES	It is important to ensure that all decisions that are made are in line with the school's vision and strategic direction.	
CORE FUNCTIONS OF GOVERNANCE	<ul style="list-style-type: none"> Ensuring clarity of vision, ethos and strategic direction. Holding executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff. Overseeing the financial performance of the organisation and making sure its money is well spent. 	

Item		Record Actions (who and by when)
Procedural		
FGB22-23(7)1	WELCOME Mrs Zanelli led the meeting as Chair and welcomed all parties to the meeting.	
FGB22-23(7)2	APOLOGIES FOR ABSENCE Apologies had been received from Mr Crosby. The absence was given consent.	

FGB22-23(7)4	<u>DECLARATION OF INTERESTS AND REMINDER OF GOVERNOR PROTOCOL</u> The governors were reminded of the protocol and there were no declarations made.	
FGB22-23(7)5	<u>CONFIDENTIALITY</u> Item FGB22-23(7)7 was declared as confidential.	
FGB22-23(7)6	<u>CONFIRMATION OF MINUTES</u> Minutes of 16 th May and Extra-ordinary meeting on 20 th June 2023 were approved as correct.	
FGB22-23(7)7 FGB22-23(1)22.1 FGB22-23(5) 1 FGB22-23 (5) 6.1 FGB22-23 (5) 9.1 FGB22-23 (5) 9.2	<u>MATTERS ARISING FROM THE MINUTES</u> Completion of skills audits was deferred to the meeting in September. Action: Clerk to bring physical copies of skills audit and declaration of interest to the first meeting in September 2023. New governors can access google area. JMH - to be placed in the shared folder. Contracts - to be reviewed as an ongoing programme. Mini-Bus - ongoing and JXH processing. <i>Proposed SC and Seconded JM.</i>	DJ
School Improvement		
FGB22-23(7)8	<i>Confidential item.</i>	
FGB22-23(7)9	<u>EXECUTIVE HEADTEACHER'S BUSINESS REPORT</u> JMH took the governors through the report.	
FGB22-23(7)10	<u>LINK GOVERNORS' REPORTS</u> No reports received from governors. Link governor roles to be reviewed for September 2023.	
Other matters		
FGB22-23(7)11	<u>GOVERNANCE</u> Governor Vacancy - LA Vacancy. Perspective new governor P.Horbury. Report from Independent Complaints Panel - letter to be actioned and sent to the complainant by Dominika Jureczko once completed. As per the recommendations from the panel. JM to ensure the letter is completed and sent out. FOI treatment for the budget information. Chair - Su and Christina confirmed that they will step down as co-chairs of the governing body. Expression of interest received prior to the meeting – only expression was received from Brian Crosby. <i>Proposed MT and Seconded by JM.</i> The governors appointed Mr Crosby as Chair of the Governing Body.	

	The governors thanked Christina Zanelli and Su Crossland for all their sterling work as Co-Chairs. Message to be sent to staff to inform them of change in Chair.	JMH
FGB22-23(7) 12	POLICIES FOR APPROVAL Recommendation to remove staff names from policies. <i>Recommended CZ Seconded SC</i>	
FGB22-23(6)13	ANY OTHER BUSINESS The governors officially thanked Mr Henshaw for the work over the course of the last year.	
FGB22-23(6)14	DATE AND TIME OF NEXT MEETING To be announced over email.	

ACTION LOG

Item	Action	Person	Date
FGB22-23(1)22.1	Clerk to bring physical copies of skills audit and declaration of interest to the first meeting in September 2023.	DJ	
FGB22-23(7)11	Message to be sent to staff to inform them of change in Chair.	JMH	