

**THE WHITBY SECONDARY PARTNERSHIP
GOVERNING BOARD**

**A meeting of Governors will be held on
Tuesday, 10th October 2023 via Teams**

Governors are reminded that the Governors' Code of Conduct and confidentiality must be observed at all times. Governors are also reminded that we are a corporate body and all Governors stand behind all decisions made.

No.	Item	Lead	Enclosure
Procedural			
1.	Welcome	Chair	
2.	Apologies for Absence and to determine whether any absences should be consented to	Chair	
3.	Declaration of Interests and Reminder of Governor Protocol	Chair	
4.	Confidentiality: to determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection	Chair	
5.	Review results of Skills Audit	Chair	5
6.	Appoint governors with specific responsibilities and agree schedule of visits	Chair	
7.	Governor training 1. Keeping Children Safe in Education update 2. Safeguarding training documentation	Clerk	
8.	Confirmation of Minutes	Chair	8
9.	Matters Arising from the Minutes: to consider matters arising from the minutes and for which there is no separate agenda item	Chair/Clerk	
School Improvement			
10.	Pre-LA safeguarding Review to identify if the previous LA recommendations had been acted upon, to train staff for your own review and to evaluate the current arrangements at both school sites at the start of the new term	Chris Pierce	10.1-10.2
11.	Health & Safety review of the school site and perimeter, including home to school transportation	Adele Pinder	11
12.	Integrated Curriculum and Financial Planning (ICFP) review to benchmark the level of spending at both schools against similar nationally and to eventually produce a financial recovery plan	Gary Sheen	12.1-12.6
13.	Projected class sizes and subject allocations for Caedmon for September 2024 based on the existing curriculum model and pupil numbers	Gareth Davies	13.1-13.3
14.	Review to prioritize the school improvement needs leading to the production of a detailed Partnership/School Implementation Plan	Jonathan Britton	14

15.	Confirm Whistle-blowing strategies are in place	Chair	
16.	Receive reports from governor visits to the schools.	Chair	
Other matters			
17.	Policies for Approval. 1. Budget management 2. Attendance management 3. Capability 4. Parental leave 5. Staff attendance 6. Equality information and objectives	Chair	17.1-17.7
18.	Date of next meeting 21 st November 2023 at 6:00 pm.	Chair	