

Whitby Secondary Partnership
Minutes from Extraordinary Governing Board Meeting
24th January 2023

PRESENT:

Executive Headteacher: Jamie Henshaw (JH)
 Co-opted Governor (Co-Chair): Su Crossland (SC)
 Parent Governor (Co-Chair): Christina Zanelli (CZ)
 Co-opted Governor: Jane Mortimer (JM)
 Co-opted Governor: Mark Taylor (MT)
 Co-opted Governor: Andy Mitchell (AM)
 Co-opted Governor: Brian Crosby (BC)
 Staff Governor: Dave Rae (DR)

ALSO IN ATTENDANCE:

Sarah Marshall (Clerk)

Item	Minute	Action
EGM22-23(2)1	<p>Welcome It was agreed that this meeting would be chaired by SC who opened the meeting by welcoming all governors.</p>	
EGM22-23(2)2	<p>Apologies for absence There were no absences - all governors were present.</p>	
EGM22-23(2)3	<p>Declaration of interests and reminder of Governor Protocol: Governors were reminded of governor protocols and the need for confidentiality. It was agreed that JH, AM & DR had an interest in agenda item 7.</p>	
EGM22-23(2)4	<p>Appointment of co-opted Governor The governors were asked to formalise the appointment of Brian Crosby as a Co-opted Governor. BC addressed the Governing Board, detailing his experience. BC left the room. The Governors agreed that BC has a range of skills which would complement the strategic running of the federation/school and voted unanimously to appoint him as a Co-opted Governor.</p>	
EGM22-23(2)5	<p>Confidentiality: To determine whether any part of the proceedings should be treated as confidential and excluded from the minutes to be made available for public inspection.</p> <p>It was agreed that any discussion related to agenda item 7 should be recorded under a confidential minute and all governors who are members of staff (including the EHT) should leave the room for this item.</p>	
EGM22-23(2)6	<p>Update on progress of papers towards consultation The EHT updated governors on progress towards preparation of the consultation request paperwork.</p>	

	<ul style="list-style-type: none"> ● Weekly meetings have taken place with the LA, plus one full day relating to curriculum planning and structure. ● There has been one finance related meeting – any budget forecast/projections will be dependent on the new staffing structures. It was acknowledged that the majority of budget savings will be made in savings related to the maintenance of the ESK site. ● All ESK SLA's/third party contracts are being reviewed plus discussions planned relating to renegotiating CCW contracts where necessary - in particular those which are costed according to pupil numbers. ● A draft curriculum model is being drawn up for the proposed new school. ● The implications for the future ownership of the 3G Pitch are being assessed. ● There have been five Freedom of Information requests which Veritau are currently reviewing on behalf of the governors. ● The deadline for submission of the consultation request paperwork is 30th January with a decision relating to the proposed consultation due on the 7th February. Should the consultation proceed, there will be a public meeting on the 8th March. <p>Governors reviewed the draft consultation request and potential timescales in its current format, acknowledging the imperative of keeping the best interests of the federation's students and staff at the forefront of any decisions. After discussion, the governors unanimously agreed to the following:</p> <ul style="list-style-type: none"> ● To amend the proposal as follows: to amalgamate both schools from Sept 2023 under a new school with the URN 121667 (11-18 age range) and to maintain the ESK site as an educational provision until Sept 2024 (proposed MT, seconded JM) ● Assuming the proposed amalgamation progresses, all staff from both settings would transfer to the new school from Sept 2023 with consultation on a staffing re-structure to take place during the 2023/34 academic year (proposed CZ, seconded SC) <p>A Selection Committee was agreed as MT, JM and CZ. The purpose of the committee in the first instance would be to review and clarify staff questions and concerns.</p> <p>A draft Vision Statement for the proposed new school was reviewed by governors. Some grammatical amendments were suggested plus suggestions for rearranging the structure of the statement. It was agreed that the Vision Statement should be re-drafted and shared with governors by email for their agreement.</p> <p>Governors agreed that the newly amalgamated school should have a PAN of 200 (proposed BC, seconded JM)</p>	
EGM22-23(2)7	Proposed Structure and Proposed Staffing Process	

	Due to the agreed amendments to the proposal, discussion was deferred to a later date.	
EGM22-23(2)8	Transition arrangements. Due to the agreed amendments to the proposal, discussion was deferred to a later date.	
EGM22-23(2)9	Date and time of next meeting: The next FGB meeting will be on Tuesday 7 th February at 4pm	

Signed – Chair of Governors.